Creating a sitcom

You are going to create a new sitcom. Discuss each of the points on the left and make notes on the right.

Setting place & time e.g. London 1970	
Situation e.g. A family at home or workers in a factory	
Main characters (between 2 and 4) Names and relationship to each other personality and physical descriptions (between 2 and 4)	
Secondary characters (between 2 and 4) Names and relationship to each other personality and physical descriptions	
Catch phrases or other information	
Title	